

15th May 2014

All Executive Officers

**MINUTES OF AN LMC EXECUTIVE OFFICERS' MEETING HELD AT THE LMC OFFICES ON THURSDAY
15th MAY 2014**

Present:

Dr P Fielding	(PF)	(Chairman)
Dr S Alvis	(SA)	
Dr R Hodges	(RH)	
Dr T Yerburgh	(TY)	
Mr M Forster	(MF)	(Secretary)

Action/Lead

ITEM 1 – APOLOGIES

Dr Hubbard

ITEM 2 – MINUTES OF THE LAST MEETING (17th April 2014)

Agreed.

ITEM 3 – MATTERS ARISING

Child Protection. Gloucester City Locality had organised a 3 hour meeting on child protection addressed by Imelda Bennett, which had been well received.

Concerns about secondary care. Dr Hodges had had two cases since April where he felt that the care given to his patients was inappropriate, and possibly even dangerous, and wanted to know how to escalate such problems. It was agreed that this should be taken to the CCG at the Negotiators.

Sec - Negs

ITEM 4 – LMC BUSINESS

Feedback from the Regional LMCs meeting.

- Severn LMCs. Avon LMC had proposed a loose and mutually supporting organisation under the title of 'Severn LMCs'. It had been agreed that the matter would be considered further at Executive/Secretary level to see how far this could be taken. Somerset and Gloucestershire LMCs had been cautious in their responses. One suggestion was that jointly crafted motions to the LMC Conference would carry more weight than our individual efforts.
- General.
 - Although it was a pity that Dr Nigel Watson had not been at the meeting a good sense of what was happening at GPC had been provided by Dr mark Sanford-West.
 - LMCs had reported a striking difference in relationships between LMCs and their respective Area Teams.
 - Attendance at the meeting was expensive but the Chairman felt that it kept us all from becoming isolated and improved inter-LMC relationships.

Dates for meetings in August. Because the next Regional LMCs meeting had been set for 28th August it would be necessary to move or cancel the Negotiators

Meeting. The suggestion agreed was that the Exec meeting for August should be held on Tuesday 19th August and that the Negs meeting should be brought forward one week to Thursday 21 August. The Secretary would liaise with the CCG and AT accordingly.....*New action*

Sec

'Your GP Cares'. The Chairman explained the latest publicity campaign just launched by the BMA to influence all parties to value GPs properly. The Newsletter would carry an article on it, and more would be made known at the LMC Conference.

Practice Closures. There were two threads here. One was for the closure of practice lists and the other the closure of practices themselves. The former was a matter of procedure, and it would be useful to find out whether that had changed since 2013. The latter would cause patients to be reassigned, thus potentially causing a domino effect on other practices. There were also significant premises implications. It might be helpful to find, or even create, a 'How to wind up your Practice' guide. The Listserver might be able to help.....*New action*

Sec

LMC Newsletter. The draft Newsletter was considered, but since the weight of it this month would be drafted after the LMC Conference, it was still incomplete. The Secretary was tasked to find out from Avon and Somerset LMCs how they dealt with Hepatitis B injections for potential medical students.*New action*

Sec

Unplanned admissions – how to select the 2%. A practice had asked for guidance. The main problem was that the risk stratification tool only considered those that had attended the surgery rather than all those who might be at risk. This would be added to the Negotiators agenda and the Secretary would give the practice a holding reply and alert Helen Goodey to the question.*New action*
It was possible that some guidance would be coming out nationally.

Sec

Response to Caroline Molloy. The Exec debated whether or not to make a response and in what terms. Because Dr Bye had already replied along the lines that all could agree the Secretary would write a bland response, copied to the Stroud members for information.....*New action*
One important point to remember (should further discussions prove necessary) was that money paid by patients in respect of appointments would go to the Treasury, not to the practice.

Sec

Possible conflicts of interest. DR Hubbard had been invited to become a CQC Inspector, and he had wondered how this might sit with his LMC and Executive membership. The Executive agreed unanimously that he should be told that if he declared any conflict of interest then membership of the LMC or Exec would be no bar; indeed, it could be an advantage. [*Afternote: This has been done.*]

£5 per head. The Exec noted that Commissioning Localities were considering how to spend that third of the grant not pre-assigned by the CCG.

ITEM 5 – PREPARATION FOR THE NEXT NEGOTIATORS MEETING (29th May)

Review of the last Negotiators Meeting Minutes. This was done.

Administration.

- Representation. Drs Fielding Hodges and Yerburgh would represent the LMC.
- Car Parking and Location.
 - Dr Fielding 110
 - Dr Hodges 109

PF/SA/JH

PF/SA/JH/Sec
to note

- Dr Yerburgh 50
- Secretary 51

CCG Issues.

- CCG Actions arising.
 - Paper Referrals. Mark Walkingshaw at the last meeting had agreed to look into this problem. He had presented his apologies for this meeting but Helen Goodey would be present and could be asked. **PF**
 - Leg Ulcers. **TY**
 - Definition. We are still awaiting a definition of 'complex leg ulcers'.
 - Compensatory payments. For those practices not taking up the Primary Care Offer.
 - Interim payment. To cover for the delay in Gloucestershire Care Services (GCS) taking up the work.
- New CCG Issues.
 - Uptake on Enhanced Services. **PF**
 - Verification process. The LMC had in the past negotiated enhanced services in terms of price and work, but had not been involved in determining the verification process. The LMC's legitimate interest lay in minimising the workload on practices while allowing the CCG to have adequate control of public funds. **TY**
 - Patient Group Directions. The LMC needs to have PGDs in place in good time this year for: **TY**
 - Flu
 - Oral typhoid

Joint Issues.

- Joint Continuing Action.
 - Flu jabs for pregnant women by midwives. AT outstanding action. Any further progress? Before the meeting the Secretary would c **PF**
- New Joint Issues.
 - Risk stratification etc. – how to select the 2%? **RH**
 - Care of patients in the Acute Trust –escalation of concerns beyond DATIX **RH**
 - Co-commissioning proposals. The LMC needed to be recognised as a stakeholder and be kept informed and consulted on proposals for co-commissioning. **PF**
- Date of Next Meeting. 29th May 2014
- Date of August Meeting. **MF**

AT Issues.

- Continuing AT Actions.
 - Training for safeguarding of children. When are new guidelines expected? Maintain our opposition to spending 16 hours over 3 years as being entirely inappropriate and unnecessary. **RH**
 - Pneumococcal vaccine arrangements. **PF**
 - Provision of death certificate forms and envelopes from the Registrar's office. Dr Alvis would make a further attempt to obtain them by submitting a form; if successful then this would not have **TY**

to appear on the Negotiators agenda.*New action*

- New AT Issues.
 - Collaborative arrangements. The Executive noted that in Avon collaborative arrangement payments were made, the most important being those for attending or reporting to a Child Protection Case Conference. GPs were understandably reluctant to take time off from other patients unless some remuneration allowed them to provide a locum. The Secretary was asked to provide three versions of the Avon list: one with the prices deleted; one with the 2009 prices still visible; and one with the 2009 prices uprated for inflation.
 - Closure of Practice Lists. We need clarity on when and how a practice can close its list.
 - Non-viability of practices. Looking ahead, in case of trouble, it would be good to agree a procedure for minimising the disturbance to patients and staff and the cost to partners in the event of a practice having to be wound up.

RH

PF

PF

ITEM 6 – ANY OTHER LMC BUSINESS

Membership. Dr Coker would be taking maternity leave for a year, the July meeting being her last for a while. The Executive debated whether to take a gap or encourage someone else to join temporarily – possibly Dr Morgan from the same practice. The Secretary would investigate*New action*

Sec

LMC Twitter account. The account had 94 followers. Dr Hodges agreed to take on its management.*New action*

RH

LMC Conference live. The Secretary was asked to remind members that the LMC Conference could be viewed live.*New action*

Sec

DATE OF NEXT MEETING

Thursday 19th June preparing for a negotiators meeting on 26th June.

All

M J D FORSTER
Lay Secretary